

Venue Hire Rates

(this includes: heating, electricity, user of chairs, tables, lighting, projector and screen, bar staff and steward)

The Venue is available from Monday to Saturdays only.

Main Church

09.00 – 24.00 (full day)	£800
09.00 – 13.00 (morning)	£300
13.00 – 17.00 (afternoon)	£300
17.00 – 24.00 (evening)	£600

Hours after midnight are charged at £100 per hour (no discount and includes pack down)

Monday to Thursday discount: 20%

Conference Rooms

Conference Room 1 (holds 20)	£200 per day
Conference Room 2 (holds 6)	£100 per day

Or if only booked for a couple of hours:

£10 + £10 per hour (e.g. 3hrs = £10 + £30 = £40)

Special rates can be negotiated by Church and community groups, charities, friends and partners of A@T.

Please note:

Holy Trinity Church is licensed for regulated entertainment from 10.00-23.00

It is also licensed for the sale of alcohol from 18.30-23.00

Sale of alcohol outside these times requires a Temporary Event Notice.

SIA Door supervisors may also be required if the event includes amplified sound, sale of alcohol and audiences of more than 120.

Maximum Licence capacity: 300. For gigs and concerts: 250

Additional Fees

Publicity (this includes: design, print: 5posters A3, 5posters A4, 50 Flyers)	£30
Temporary Events Notice	£45
Sale of alcoholic drinks	£400
Sale of soft drinks, tea & coffee	£50
PA set-up	£30

PA set-up + Sound Engineer	£100
SIA Registered door supervisor	£66 per SIA
PRS fees: Ticketed	£48-96 (200 people dep on ticket price)
PRS fees: Non-ticketed/free	£20-40 (dependant on numbers)
Cleaning and/or removing waste after hire	£75